Smith Double Degree Fact Sheet 2022/23

Smith School of Business is renowned for excellence, innovation, and leadership in business education.

From establishing the first undergraduate business degree a century ago, to creating ground-breaking programs and courses in emerging fields today, Smith School of Business is at the forefront of preparing students for the marketplace.

Internationalization is at the heart of what we do. Our mission is:
To develop outstanding leaders with a global perspective and create new knowledge that advances business and society.

Queen’s University, home of Smith School of Business, has a rich academic tradition dating back to 1841. Located in Kingston, Ontario — one of Canada’s most vibrant small cities — Queen’s is consistently ranked among Canada’s very best universities.

Smith’s Master of International Business Program
Smith’s Master of International Business (MIB) program provides students with a unique learning experience that focuses on creating dynamic cross-cultural leaders that can demonstrate a global perspective. Our unique team-based approach and applied curriculum specifically prepares students for the work place and provides graduates with access to one of Canada’s strongest and most committed alumni networks.

The Power of Teams
Smith’s MIB utilizes an innovative approach to team-based learning that is far more advanced than that used in other master’s programs. We believe strongly in our team-based approach because it mirrors today’s progressive workplace. You will leave the program with a thorough understanding of the best practices for successful team-building and teamwork, well-prepared to be a valuable member of a high-performance team.

OUR MASTER OF INTERNATIONAL BUSINESS PROGRAM IS RANKED #1 IN NORTH AMERICA.

A TRULY GLOBAL COMMUNITY

<table>
<thead>
<tr>
<th>Nationalities</th>
<th>25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Size</td>
<td>105</td>
</tr>
<tr>
<td>Women</td>
<td>55%</td>
</tr>
<tr>
<td>Men</td>
<td>45%</td>
</tr>
<tr>
<td>Speak 3 or more languages</td>
<td>67%</td>
</tr>
</tbody>
</table>

OUR MASTER OF INTERNATIONAL BUSINESS PROGRAM IS RANKED #1 IN NORTH AMERICA.
MIB Course Structure
- Our course structure will be dictated by the agreement with your home institution.
- MIB courses are delivered in a modular format, ranging in length from 4–6 weeks per course.
- MIB courses are listed at smithqueens.com/mib.

Program Eligibility
Incoming Double Degree students must meet the following criteria:
- Incoming Double Degree students must be regularly enrolled, for the duration of the program, in a Master’s degree as per our partnership agreement with your home institution.

The Application Process
- You must submit your official transcripts and resume via the application link provided after you have been nominated by your home university.
- Video Essay: You will be asked three randomized questions which are designed to be answered without any advance preparation. There will also be a question that requires a 150-word response which you will have 5 minutes to complete. 
  Please note, you will only have two weeks to complete this item.
- Once you have completed the online exchange application, you will receive further information and guidance from our office in March 2022.

Important Dates

<table>
<thead>
<tr>
<th>Important Dates</th>
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<tbody>
<tr>
<td>Nomination Deadline (for office use)</td>
<td>March 15, 2022</td>
</tr>
<tr>
<td>Application Deadline</td>
<td>April 15, 2022</td>
</tr>
<tr>
<td>Program Launch (attendance is mandatory)</td>
<td>August 29–September 10, 2022</td>
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Program Launch
The MIB program starts August 29th with a 2-week mandatory session that will include orientation activities and academic content. All incoming students are expected to be in Kingston starting August 29th.

The program launch ensures students are fully integrated to Queen’s, Smith, the MIB program, and your team to ensure you are successful during your time with us. In addition to academic sessions, there are many fun, unique, team-building activities to foster a sense of community and integrate all students into their new life in Kingston.
### MIB Academic Calendar

*Students are able to book flights home after the last day of classes/exams.*

**Course Selection** | July - August, 2022  
**Add/Drop Period** | Up to the start of the 2nd class  
**Mandatory Program Launch** | August 29 - September 9, 2022  
**Fall**  
| Module 1 | September 12 - October 7, 2022  
| Module 2 | October 11 - November 4, 2022  
| Fall Reading Week | November 7 - 11 (no classes)  
| Module 3 | November 14 - December 16, 2022  
**Winter**  
| Module 1 | January 9 - February 17, 2023  
| Winter Reading Week | February 20 - 24  
| Module 2 | February 27 - April 7, 2023  
**Summer Term** | May 1 - August 30, 2023  
**Exam Period** | Exams are held within the course dates  
**No Classes or Exams**  
| September 5, 2022 (Labour Day)  
| October 10, 2022 (Thanksgiving)  
| November 7 - 11, 2022 (Fall Reading Week)  
| February 20, 2023 (Family Day)  
| February 20 - 24, 2023 (Winter Reading Week)  
| April 7, 2023 (Good Friday)  
**Transcripts Available** | Sent directly to partner school in Fall 2022. We recommend students request a copy prior to departing Queen’s from the Registrar’s Office or via SOLUS (for personal use).  

### Smith School of Business Grading

#### Queen’s GPA (Grade Point Average) Scale

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Letter</th>
<th>Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>90–100%</td>
<td>A+</td>
<td>4.3</td>
</tr>
<tr>
<td>85–89%</td>
<td>A</td>
<td>4</td>
</tr>
<tr>
<td>80–84%</td>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>77–79%</td>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>73–76%</td>
<td>B</td>
<td>3</td>
</tr>
<tr>
<td>70–72%</td>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>67–69%</td>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>63–66%</td>
<td>C</td>
<td>2</td>
</tr>
<tr>
<td>60–62%</td>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>57–59%</td>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>53–56%</td>
<td>D</td>
<td>1</td>
</tr>
<tr>
<td>50–52%</td>
<td>D-</td>
<td>.7</td>
</tr>
<tr>
<td>&lt; 50%</td>
<td>F</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Letter</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>P</td>
<td>Pass; no grade assigned</td>
</tr>
<tr>
<td>CR</td>
<td>Credit</td>
</tr>
<tr>
<td>IN</td>
<td>Incomplete</td>
</tr>
</tbody>
</table>
Course Information

WORK LOAD
Smith’s courses are demanding with ongoing assessment, team work, final projects, and/or exams. For every hour of class time, students should plan for approximately 3-4 hours of additional independent and/or team work.

CLASS FORMAT
Lectures, presentations, team work, and case studies.

ATTENDANCE
Mandatory in all courses.

PARTICIPATION
Students are encouraged to be active participants; most classes will include a participation grade.

ACADEMIC INTEGRITY
As a member of the Centre for Academic Integrity (CAI), Queen’s subscribes to the definition of academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility.
Living in Kingston
Finding appropriate living arrangements in Kingston can be a challenge, especially in the fall term. We recommend that you arrive to Kingston at least one week before your classes begin in order to find adequate accommodations.

We recommend that you do not sign a lease or send rent money to a landlord before you arrive in Kingston. For more information on finding accommodation, click here. You may also find it useful to consult these local maps to help you determine the proximity of these properties to Queen’s campus.

Living Expenses & Housing (per term)

<table>
<thead>
<tr>
<th></th>
<th>One term (4 months)</th>
<th>Two terms (8 Months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off-Campus Housing (includes utilities)</td>
<td>$2,600 - $4,100 (approximately)</td>
<td>$5,200 - $8,200 (approximately)</td>
</tr>
<tr>
<td>Food</td>
<td>$1,140 (approximately)</td>
<td>$2,280 (approximately)</td>
</tr>
<tr>
<td>UHIP Medical Insurance (mandatory)</td>
<td>$252</td>
<td>$504</td>
</tr>
<tr>
<td>Supplementary Medical Insurance (optional) SGPS plan: <a href="#">sgps.ca/sgps-health-and-dental-plan/</a></td>
<td>$626.73</td>
<td>$626.73</td>
</tr>
<tr>
<td>Textbooks, Cases &amp; Supplies</td>
<td>One-time fee of $1,200</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>$150–$250 (approximately)</td>
<td>$300–$500 (approximately)</td>
</tr>
<tr>
<td>Clothing</td>
<td>$300 (approximately)</td>
<td>$600 (approximately)</td>
</tr>
<tr>
<td>Miscellaneous (not including additional traveling)</td>
<td>At least $1,000</td>
<td>At least $1,000</td>
</tr>
</tbody>
</table>

Fees are subject to change. Fees are based on the 2021-2022 academic year. Mandatory fees will automatically be applied to each student’s account.
Health Insurance
MANDATORY | University Health Insurance Plan (UHIP)
UHIP medical insurance offers coverage for basic services like emergency hospital visits and physical examinations. UHIP does not cover supplementary medical services, such as dental work or physiotherapy. International students must have primary health insurance provided by UHIP for the duration of their time in Canada. Fees are subject to change from year to year.

OPTIONAL | Supplementary Medical Insurance
This covers some services that are not covered by UHIP, such as a portion of the cost of prescription medicine, physiotherapy, chiropractic care, eye examinations, dental work, vision care, travel coverage, and other services. Supplementary health plans are administered by our student government office: the Society of Graduate and Professional Students for MIB double degree students.

Student Services
Student Card
Students receive a Queen’s student card, which offers access to the following list of campus facilities:

On-Campus Facilities and Networks
Queen’s offers a range of on-campus facilities including:
• Athletic and Recreation Centre
• Campus Bookstore
• Libraries
• Student Wellness Services
• Student Academic Success Services
• Dining Halls and Eateries
• Queen’s School of English
• Queen’s University International Centre (QUIC)
• Smith Connect

Computer Services
Goodes Hall, home to Smith School of Business, has wireless network access throughout the building, and a full-service IT department.

Visa and Study Permit
Entry Visa
Citizens of certain countries and territories will require either a Visa or an Electronic Travel Authorization (eTA) to visit Canada.

Study Permit
A study permit is required for anyone who wants to study in Canada for six months or more. All double-degree students must obtain a study permit.

Due to the ongoing response to COVID-19, information is subject to change. You should not book any travel or accommodations until you have received your acceptance letter and Certificate of Admission.

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For more information, please read about the Canadian post-graduate work permit and immigration process.
Kingston
Kingston is Canada’s first capital and a rich cultural city, located in the heart of Eastern Ontario, a short drive away from Toronto, Ottawa and Montreal in Canada, and close to New York City or Boston in the U.S.A.

City Rankings include:
- Top-five university towns in the world with nearly 30,000 students
- #1 in terms of restaurants per capita in Canada
- #1 “smartest” city in Canada with the highest number of PhDs per capita
- One of the safest cities in Canada and North America

Acknowledgement of Territory
“Smith School of Business is situated on traditional Anishinaabe and Haudenosaunee Territory. To acknowledge this traditional territory is to recognize its longer history, one predating the establishment of the earliest European colonies. We acknowledge the land’s significant importance for the Indigenous people who settled, migrated, and travelled through here. Today we continue to live side by side upon this land with the people who continue to practice their spiritual ties to the land in relationship to the territory and its other inhabitants. The Kingston Indigenous community continues to reflect the area’s Anishinaabek and Haudenosaunee roots. There is also a significant Métis community and First Peoples representation from other Nations across Turtle Island present here today” Ann Deer, 2020

Incoming Double Degree Team

| Angela James | Amanda Kesek | Tenay Bartzis | Jessica Rangel | Liying Zhang |
| Director | Associate Director, International Programs & Projects | Manager, Operations | Manager, Exchange | Project Coordinator |
| Centre for International Management | (Strategy, agreements, mobility) | | | |

Alison Doyle
Exchange Advisor

Vaishnavi Shah
Program Administrator

Emergency Contact Information
Outside Office Hours (weekends and holidays):
please call campus security at +1.613.533.6111

They will contact the appropriate personnel
to provide assistance. This service is available
24 hours a day, 7 days a week.