

# Queen’s Master of Management Analytics - Reference

**NAME OF APPLICANT:** *(Applicant to complete this section)*

Surname (Last name)

Given Name (First name)

**Instructions to the Referee:**

The individual named above is applying to the Queen’s Master of Management Analytics Program. This innovative program is designed to provide the skills and knowledge students need to develop, direct, and deliver projects in analytics that add value to organizations. The program reviews the mathematical and statistical theories and methods that are fundamental to analytics, but the material is discussed from a practitioner’s perspective. And just as important, the program is designed to develop team skills, business acumen, analytic capabilities, and communication – skills that will be very important for persons on this career path.

Please complete the following questions as thoroughly as possible. Your responses will help the Admissions Committee determine if this applicant is suitable for the Queen’s Master of Management Analytics program.

1. How long have you known the applicant?

2. Please indicate in what capacity you know the applicant:

3. Please evaluate the applicant as well and as fairly as you can in each of the categories below by placing a “X” in the appropriate box beneath the scale at the top.

	Exceptional top 5%	Outstanding next 5%	Very good next 10%	Average middle 30%	Below average bottom: 50%
Overall Ability					
Maturity					
Integrity					
Initiative					
Judgment					
Team Skills					
Self-discipline					
Organizational Skills					
Analytical Skills					
Verbal Skills					
Writing Skills					
Time Management Skills					
Leadership Potential					

4. Which of the following recommendations would you make to the Admissions Committee regarding this applicants candidacy for Queen's Master of Management Analytics Program?

Strongly recommend     Recommend     Recommend with some reservations     Do not recommend

Please provide an explanation:

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5. In addition to the information you have provided on this form, please write and attach a confidential letter of reference for the applicant addressing the questions below. In this letter, you are also welcome to include any additional information about the applicant that would assist the Admissions Committee.

*a) Provide reasons why the applicant should be considered for Queen's Master of Management Analytics Program, noting how you believe this degree will contribute to the applicant's career success.*

*b) What are the applicant's strengths and areas for improvement?*

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**PLEASE COMPLETE THE FOLLOWING INFORMATION** *(please print clearly)*

Name:

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Position / Title:

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Company:

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Address:

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Address:

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Business telephone number:

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E-mail:

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Month /Day/Year

Thank you for taking the time to complete this evaluation. To ensure confidentiality, please return this form and your letter of reference directly to the attention of the Admissions Committee at the address below:



**Queen's Master of Management Analytics**  
Admissions Committee  
Queen's School of Business  
Goodes Hall  
Queen's University  
Kingston, Ontario  
K7L 3N6